

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, March 27, 2008
7:00 p.m. to 9:15 p.m.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

- | | | | | |
|----|---|--|-----------|-------------------------------------|
| 1. | Call To Order | Action
(Alfano) | | 7:00 p.m.
(2 mins) |
| 2. | Public Comment On Items Not On The Agenda | Presentations are
limited to 3 mins
per speaker. | | 7:02 p.m.
(8 mins) |
| 3. | Minutes of the February 28, 2008 Meeting | Action
(Alfano) | Pages 1-2 | 7:10 p.m.
(5 mins) |
| 4. | TDA Article 3 FY09 Candidate Project Scoring
and Ranking | Action
(Hoang) | Pages 3-7 | 7:15 p.m.
(1 hour 45
minutes) |
| 5. | Member Communications | Information
(Alfano) | | 9:00 p.m.
(10 mins) |
| 6. | Adjournment | Action
(Alfano) | | 9:10 p.m.
(5 mins) |

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Richard Napier at 650-599-1420 or Tom Madalena at 650-599-1460.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday May 22nd, 2008.

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
February 28, 2008

1. Call to Order

Member Harding called the Bicycle and Pedestrian Advisory Committee (BPAC) meeting to order at 7:08 p.m.

Members Attending:

Michael Barnes, Cathy Baylock, Juda Tolmasoff, Robert Cronin, Karyl Matsumoto, Matt Grocott, Mike Harding, Judi Mosqueda, Naomi Patridge, Mark Meadows, Cory Roay, Julie Lancelle, Ian Bain, and David Alfano.

Staff/Guests Attending:

Tom Madalena, Sandy Wong, Richard Napier, Gilbert Yau, Karen Borrmann, Daniel Sherman, Patrick Sweetland, Dennis Chuck, Al Meckler, Caryl Gay, Didrik Hoag, Augustine Chou, Jane Gomery, Russell Averman, Don Gilbert, Cecily Harris, Randy Craig, Jim Shannon, Jean Higaki, Rick Mao, Paul Nagengast, Andrew Wong

2. Public Comment On Items Not On The Agenda

None

3. Minutes of January 24, 2008 Meeting

Motion: Member Baylock moved/Member Matsumoto seconded approval of the January 24, 2008 minutes. Member Lancelle abstained and Chair Alfano and Member Barnes were not present. Motion carried unanimously.

4. TDA Article 3 FY 2008-09 Candidate Project Presentations (Revised)

Tom Madalena from C/CAG staff presented this item. In an effort to keep the length of the meeting reasonable, the presentations were limited to 10 minutes per jurisdiction. The BPAC also had the opportunity to ask questions of each of the jurisdictions after their presentation. Representatives from each of the jurisdictions that applied gave up to ten-minute presentations on their projects.

5. Review and appointment of the Bicycle and Pedestrian Advisory Committee Vice Chair

Tom Madalena from C/CAG staff presented this item on the selection of a BPAC Vice Chair. The nomination period for the BPAC Vice Chair opened at the January 24, 2008 BPAC meeting and closed on February 19, 2008. Staff received two nominations for the BPAC Vice Chair position. The two members that were nominated are Mike Harding and Matt Grocott. Staff handed out voting ballots and Member Grocott was selected for the Vice Chair position by a unanimous vote.

6. Member Communications

Member Matsumoto - The City of South San Francisco will be dedicating Phase 1 of the Linear Park project that BPAC had recommended to fund on Saturday April 19th at 10:00 am.

Member Baylock – The City of Burlingame would like to invite you to the first Green Fair on Sunday May 4th at 9:00 am in conjunction with their Farmers Market. The Farmers Market ends at 1:00 pm.

Member Lancelle – Will not be able to attend the next meeting and therefore will not be able to score the applications.

Member Tolmasoff – Redwood City is starting an update to their General Plan and the Bicycle and Pedestrian Advisory Group will be meeting on March 6 from 7:00-9:00 pm to discuss the circulation plan. Anyone who is interested in providing input for the circulation plan may want to attend.

8. Adjournment

The meeting was adjourned at 9:22 pm.

C/CAG AGENDA REPORT

Date: March 27, 2008
To: Bicycle and Pedestrian Advisory Committee
From: John Hoang
Subject: TDA Article 3 FY09 Candidate Project Scoring and Ranking
(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee score and rank the proposed projects for the FY2008/09 Development Act (TDA) Article 3 Program.

FISCAL IMPACT

TDA Article 3 Bicycle and Pedestrian project funding cycle for FY 2008-09 is \$760,975 (includes new revenue and carryover funds).

SOURCE OF FUNDS

TDA Article 3 funds are derived from the following sources:

- Local Transportation Funds (LTF), which is derived from a ¼ cent of the general sales tax collected statewide
- State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

BACKGROUND/DISCUSSION

A call for project was issued on November 9, 2007, requesting local jurisdictions to submit applications for bicycle and pedestrian related projects. A total of 21 project applications were received from 12 different jurisdictions. All proposed projects have met the project screening criteria. The BPAC completed field visits to a number of projects sites on February 23, 2008. Project sponsors presented their respective projects at the February 28, 2008 BPAC meeting.

At this meeting, BPAC members will have opportunities to discuss the projects and will provide their respective scores for tallying and ranking. BPAC members will be scoring the 21 project applications. Final project recommendations and selections will be made.

Similar to last cycle's scoring process, staff will provide points to the sections in the Scoring Sheet that has objective scoring criteria. These sections includes:

- Section II.b: Right-of-Way Certification
- Section II.c: Permits/Agreements obtained

- Section II.d: Project design completed
- Section III.c: Cost sharing

The respective points for the above sections will be provided to the BPAC separately from this report (i.e., through a separate transmittal or e-mail prior to the meeting). Point assignments will be reviewed and confirmed by the BPAC.

The TDA Article 3 Scoring Sheet was developed for “design and construction” type of projects. It is noted that this cycle’s project applications include non-construction projects such as the following:

- Production of Education and Information brochure for bicyclists (Burlingame)
- Development of media/community program for “Street Smartz Public Education” (Menlo Park)
- Develop a Citywide Bicycle Master Plan (San Mateo)

The BPAC may want to address this matter prior to the project scoring and final prioritization process.

ATTACHMENTS

- List of Project Applications
- TDA Article 3 Scoring Sheet (21 sheets for each BPAC member)

TDA ARTICLE 3 FY09 - PROJECT APPLICATIONS

No	Jurisdiction	Project Description	\$ Requested	Location
1	Belmont	Install and/or upgrade 21 curb ramps to ADA compliance at various locations	\$ 80,000	Ralston/ with Sixth, Chula Vista, Notre Dame, Chevy, Avon, Maywood, Academy, and Villa
2	Burlingame	Production of Educational and Informational brochure for bicyclist	\$ 27,000	City of Burlingame
3	County of San Mateo - Parks*	Construct paved pedestrian/bicycle path at the Mirada Surf Coastal Trail	\$ 100,000	Portion of the Mirada Surf Coastal Trail
4	County of San Mateo - PW	Install approximately 20-25 pedestrian sidewalk access ramps at various locations	\$ 100,000	Various locations throughout unincorporated County
5	Daly City 1	Install sidewalk bulb-outs at intersection to improve pedestrian safety	\$ 50,000	Intersection of Westmoor Ave. And Southgate Ave
6	Daly City 2*	Install new sidewalk and curb ramps to close gaps for pedestrian route	\$ 100,000	Along John Daly Blvd between Mission St (Top-of-the-hill) and Daly City BART Station.
7	East Palo Alto*	Convert a contaminated, abandoned Rail Spur into a pedestrian trail	\$ 100,000	Rail Spur at the middle of the Bay/Clarke/Weeks/Pulgas (BCWP) block, from Pulgas Ave to Bay Rd
8	Half Moon Bay*	Extend existing Class I bicycle /ped trail on Hwy 1	\$ 100,000	On Hwy 1 between Poplar St and Seymour St.
9	Menlo Park 1	Development of media/community program for "Streets Smartz Public Education	\$ 18,000	City of Menlo Park
10	Menlo Park 2*	Improvements to the Ringwood Avenue Bike/Ped bridge structure	\$ 10,000	Rignwood Avenue Bicycle/Pedestrian bridge
11	San Bruno 1*	Install Class II Bike Lanes	\$ 32,500	On Sneath Lane from El Camino Real to Huntington Avenue (both directions)
12	San Bruno 2	Install specialized routing signs and standardized "Share the Road" signs	\$ 9,000	On Huntington Avenue from north of Herman St. to south of Santa Helena Av.
13	San Carlos*	Install Class III Bike Routes; Install bicycle racks at parks	\$ 65,000	Cedar Street and Arroyo Avenue
14	San Mateo 1	Develop a Citywide Bicycle Master Plan	\$ 81,000	City of San Mateo
15	San Mateo 2	Installation of Pedestrian Countdown Signal Heads at 55 signalized intersect.	\$ 100,000	Various locations throughout the City of San Mateo
16	South San Francisco 1	Install 2 in-ground lighted crosswalks	\$ 40,000	West Orange Ave at B Street and West Orange Ave at North Canal Street
17	South San Francisco 2	Install 275 bicycle route signs along 105,000 linear feet of existing bicycle routes	\$ 40,000	Various locations throughout the City of South San Francisco
18	South San Francisco 3	Install 23 Traficon Video Detection Systems (for bicyclist)	\$ 76,667	Various locations throughout the City of South San Francisco
19	Woodside 1	Modify bike land drainage inlet	\$ 12,000	Westbound Woodside Rd (SR 84) on bridge across Dry Creek (about 400 ft west of Canada Rd intersection)
20	Woodside 2*	Construct standard sidewalk to access park	\$ 58,000	At eastbound Farm Hill Blvd from Woodhill Dr down to the entrance to Barkley Field.
21	Woodside 3	Reconfigure existing Woodside Rd bike and motorized traffic lanes	\$ 25,000	In Woodside Town Center, about 500 feet eastward from the Canada Rd intersection.
		TOTAL AMOUNT REQUESTED	\$ 1,224,167	
* Selected for Site Visit				
Updated 1/22/08				

**C/CAG Bicycle and Pedestrian Advisory Committee
TDA Article 3 Scoring Sheet**

AGENCY:	RATER:
PROJECT:	

I. PROJECT SCREENING	
a. Meets applicable CALTRANS standards	Yes <input type="checkbox"/> No <input type="checkbox"/> (No disqualifies project)
b. CEQA approval	Yes <input type="checkbox"/> No <input type="checkbox"/> (No disqualifies project)

	Scale	Max Points	Points Assigned
II. STATE OF READINESS			
a. Clear and complete proposal	0 or 3 (A zero score disqualifies project.)	3	
b. Right-of-Way Certification	0 – No 4 – Yes (Completed or Not Needed)	4	
c. Permits/Agreements obtained	0 – No 4 – Yes	4	
d. Project design completed	0 – No 4 – Yes	4	
Subtotal		15	
III. COMMUNITY SUPPORT			
a. Is a “priority project” on the C/CAG adopted Comprehensive bicycle Route Plan or an equal Pedestrian Plan.	0 – None 5 – Local Project 10 – C/CAG Project	10	
b. Local BPAC approval AND/OR Support from other organizations	0 – No Support 3 5 – General Support 7 10 – Strong Support	10	
c. Cost Sharing (Local Match as % of total requested funds)	0 – 0% match 2 – 10% match 4 – 20% match 6 – 30% match 8 – 40% match 10 – 50% match	10	
Subtotal		30	

IV. MEETS PROGRAM OBJECTIVES

a. Eliminates or mitigates an identified problem area on a route that would otherwise provide relatively safe and direct bicycle or pedestrian travel.	0 to 10	10	
b. Bicycle and Pedestrian 1. Does the project provide access to or bicycle parking in high use activity centers? (Bicycle only) OR 2. Does the project provide access to recognized pedestrian facilities in high use activity centers? (Pedestrian only)	0 – No 5 - Yes	5	
c. Does the project provide for the improvement of bicycle or pedestrian commute use?	0 to 5	5	
d. Does the project provide connection to and continuity of more significant routes?	0 to 5	5	
e. Is the project included in a County or city facilities plan or circulation element of a general plan? OR Is it consistent with the C/CAG Comprehensive Bicycle Route Plan or an equal Pedestrian Plan?	0 to 5	5	
f. Is there demonstrated local support?	0 – None 2 – Little 3 – Moderate 5 - Strong	5	
Subtotal		35	
V. SAFETY			
Improves Safety	0 – None 5 – Little 10 – Moderate 15 – Substantial 20 - Significant	20	

TOTAL SCORE	100	
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